

SECTION II: FIREGROUND OPERATIONS AND FIRE RELATED DUTIES

2.14 MUTUAL & AUTOMATIC AID

2.14.1 Formal written mutual or automatic aid agreements exist with the following agencies:

- a. Monroe Township – Williamstown Fire Company
- b. Glassboro Fire Department
- c. Pitman Boro (Highland Chemical)
- d. Deptford Fire Department
- e. Gloucester Township FD #4 – Blackwood Fire Company
- f. Mantua Township FD
- g. Clayton Boro FD (written agreement pending)
- h. Gloucester County
- i. South Jersey Transportation Authority (Atlantic City Expressway)
- j. Vineland Fire Department (HazMat)

2.14.2 Mutual or Automatic Aid given outside the jurisdictional boundaries of Washington Township

- 2.14.2.1 Not more than a total of 4 pieces of fire apparatus and not more than 25 firefighters should leave the jurisdiction at one time. Apparatus may be any combination of apparatus from one, two, or all three battalions of the department. Both aerial apparatus should not normally leave the jurisdiction without the express authorization of the District Fire Chief.
- 2.14.2.2 No apparatus shall leave the jurisdiction without a minimum of 4 qualified firefighters including a qualified officer or qualified acting officer.
- 2.14.2.3 Major fires or other emergencies requiring Mutual Aid to be given from WTFD, should normally have a chief officer assigned to interface with the incident commander from the requesting jurisdiction.
- 2.14.2.4 The ranking officer from WTFD on a mutual aid assignment shall ensure for the safety of WTFD personnel including making arrangements for scene accountability.
- 2.14.2.5 For extended assignments, the ranking WTFD officer should notify the District Chief or Deputy Chief of F&RO of the particular assignment so that contingencies can be considered for responses within the jurisdiction.

- 2.14.2.6 *No member of the department who is not a SCBA qualified firefighter shall be permitted to leave Washington Township on a Mutual Aid assignment. If a non qualified member is on a piece of apparatus at the time of a request for mutual aid, the apparatus may proceed to the incident and make arrangements to have the non qualified returned to Washington Township immediately upon arriving on location.*
- 2.14.2.7 Requests for Mutual Aid outside of Gloucester County for WTFD units other than to Gloucester Township, Blackwood, shall be through the county fire coordinator system and not as a matter of routine for dispatch facilities.
- 2.14.2.8 Requests for Mutual Aid forwarded through the fire coordination system should not normally be denied for actual fires or other true emergencies unless there are active emergencies within Washington Township that require the resource. Extended assignments should consider crew logistical needs (food, water, sheltering, etc.) and arrangements for crew relief. Proper ICS forms (ie: 211 & 214s) shall be utilized to document staffing and to record the activities of the assignment.
- 2.14.2.9 In house duty crews should begin to fulfill a request for mutual aid to ensure adequate staffing and that our obligation is being met. Primary units normally assigned to a RIT or other mutual aid call will have priority to handle the assignment if they are adequately staffed and timely on response. Mutual aid response crews may be made up of qualified firefighters from any component of WTFD, including mutual aid requests for specialty pieces such as a ladder truck.
- 2.14.2.10 At no time shall POVs be utilized to respond to Mutual Aid Assignments.

2.14.3 RIT/RIC Assignments:

- 2.14.3.1 Typical RIT/RIC assignments to Glassboro, Monroe, Clayton and Mantua should include the Utility or the Rescue as the primary unit backed up by an Engine from the dispatched company. The RIT officer shall report directly to the IC of the incident upon arrival unless directed otherwise by the IC.
- 2.14.3.2 *Radio traffic SHALL be kept to a minimum when responding into another jurisdiction with a working fire. Any crew coordination SHALL be done by cell phone or station phone and NOT on the working fire frequency for the jurisdiction with the incident.*

2.14.4 Automatic Aid given

- 2.14.4.1 WTFD does not normally provide automatic aid to outside jurisdictions for incidental calls such as alarm systems unless specifically requested by the ranking officer from the other jurisdiction due to extenuating circumstances (for example, Williamstown Fire Company is tied up on another assignment and alarm system comes in at another location and the WFC IC requests a WTFD unit to be dispatched to handle the call).
- 2.14.4.2 WTFD will not send units to incidentals outside of the jurisdiction simply because the other jurisdiction wants additional resources for the incidental call.

2.14.5 DECON Assignments

- 2.14.5.1 Requests to assist mutual aid fire departments for HAZMAT or DECON assignments will be met in accordance with other mutual aid requests listed herein. WTFD may assist at an operational level to that local fire department. WTFD will NOT provide technical DECON outside of Washington Township to HAZMAT/CBRNE teams without further written agreement and amendment to this document.

2.14.6 TECH Rescue Assignments

- 2.14.6.1 Upon dispatch of a technical rescue assignment out of jurisdiction, Rescue 1038 should be manned first and make the initial response as soon as reasonably practical with a minimum 4 man crew of qualified firefighters. Additional firefighters and technical rescue trained firefighters shall assemble at fire headquarters on East Holly Avenue. Utility 1072 with the Tech Rescue trailer and Utility 1017 are designated next to respond with personnel, and if needed Ladder 1016. Other staff vehicles capable of towing may also be needed. If additional manpower is assembled and necessary for the response, staff vehicles shall be utilized to forward the crew members to the assignment. No POVs shall be utilized for Tech Rescue assignments. Whenever possible, a chief officer shall accompany the Tech Rescue team to an assignment.

2.14.7 Task Forces and Strike Teams

- 2.14.7.1 The following apparatus are assigned to various county task forces and strike teams:
 - 1. Ladder 1026 to Regional Task Force 3602 (L-1016 alternate)
 - 2. Utility 1017 to Regional Task Force 3604 (Utility 1027 can be alternate)
 - 3. Engine 1022 to FOAM Task Force
 - 4. Power Wagon 1015 to Wildfire Strike Team
 - 5. Chief 1001 to Regional Task Force 3602 (alternate Deputy Fire Chief)
 - 6. Chief 10201 to FOAM Task Force (10202 alternate)

2.14.8 Mutual Aid received into Washington Township

- 2.14.8.1 Engines: Williamstown, Glassboro, and Pitman (Highland) (Any engine company that participates in the Gloucester County Mutual Aid plan maybe be a secondary source for engine companies).
- 2.14.8.2 Ladders from Deptford primary (Williamstown, Blackwood, Pitman, Mantua secondary)
- 2.14.8.3 Rescues from Gloucester Township – Blackwood or Deptford primary (Gibbstown, Harrison Township, or Woolwich secondary)
- 2.14.8.4 Tenders from Mantua primary (Franklin Township & East Greenwich secondary).
- 2.14.8.5 Regional Task Forces and Strike Teams within Gloucester County.
- 2.14.8.6 WTFD 2nd alarm protocol calls for the covers to be placed in designated stations within Washington Township.
- 2.14.8.7 WTFD 3rd alarm protocol calls for Regional TF 3603 to cover the district from HQ with the 2nd alarm covers committed.
- 2.14.8.8 WTFD 4th alarm protocol calls for Regional TF 3604 to cover the district from HQ with 3rd alarm covers committed.
- 2.14.8.9 Out of county resources should not normally be requested without specifically going through the fire coordination system.